

# **PARKLAND BOYS BASKETBALL BOOSTER CLUB BYLAWS**

## **ARTICLE I – NAME**

The name of this organization shall be the Parkland Boys Basketball Booster Club.

## **ARTICLE II – OBJECTIVES / MISSION STATEMENT**

1. This shall be a non-profit group without legal status, organized and operated by the membership to induce and stimulate adult and student participation in the activities of the Boys Basketball teams at Parkland High School, Orefield Middle School, and Springhouse Middle School. To aid and assist any other organization with like purpose, to provide personal services, to establish a fund from which the aforesaid activities may be provided with financial support not available through school funds and to promote a more complete appreciation of student participation in sports competition.
2. To aid and assist other organizations associated with the Boys Basketball teams at Parkland High School, Orefield Middle School, and Springhouse Middle School (E.G. Parkland Cheerleaders Boosters Club) with fund raising activities from which a percentage of the funds will be directed to the PARKLAND BOYS BASKETBALL BOOSTER CLUB to support the aforementioned activities.
3. To carry on activities and business consistent with the foregoing purposes, which are deemed, appropriate by the PARKLAND BOYS BASKETBALL BOOSTER CLUB.

## **ARTICLE III – POLICIES**

This organization shall be noncommercial, nonsectarian, nonpartisan, and shall not engage in any activities other than those deemed necessary to accomplish the stated objectives.

## **ARTICLE IV - MEMBERSHIP AND DUES**

1. Dues.  
There shall be dues for Single or Family Members (Regular Member(s)). Only ONE Family membership is required regardless of the number of players in the Parkland Basketball program from that Family.  
  
Dues will be payable to the PARKLAND BOYS BASKETBALL BOOSTER CLUB annually no later than December 15h each year.  
  
The amount of the next annual dues will be placed on the ballot and voted on at the March Election Meeting. (See Article V – Officers and Article VII – Voting below)
2. Dues Changes.  
Any Regular Member may at any regular meeting or Board of Directors meeting introduce a proposal to increase or decrease the amount of the club membership dues.  
  
The Board of Directors shall review and recommend any increase or decrease in the amount of these dues annually. ANY dues proposal with or without Board of Directors recommendations will be placed on the regular membership meeting agenda for reading and discussion in February each year.

A vote will be taken annually regarding dues for the next year beginning the following November 30th at the March Election General Membership Meeting. In order to pass any changes in dues amounts see Article VII – Voting below.

If, in the event that no vote is passed to implement a change in amount of dues at the March Membership Meeting the dues amount will remain the same for the next following year beginning November 30th.

## **ARTICLE V - OFFICERS**

1. The elected officers shall consist of President, Vice President, Secretary and Treasurer, and shall be elected in March and serve for one (1) year beginning the first day of June. All members must be notified in either written announcement, email, or through our website of candidates seeking office and the day of election. There shall be a Board of Directors consisting of nine (9) members, the four (4) elected officers, five (5) Team Representatives. The five (5) Team Representatives will be selected by the Parkland Boys Basketball Booster Club members from each of the five (5) teams following the annual team player selection process. The term of office for the Board of Directors shall be for one (1) year. The Board of Directors may replace a Board Member if he/she misses five (5) or more scheduled membership or board meetings. The Parkland High School Principal, or his/her representative, and the Athletic Director, or his/her representative, may advise and assist (in an ex-officio capacity) the Board of Directors.
2. Only current paid members as described in Article IV may become members of the Board of Directors.
  - A) Nomination of officers will take place at the regular membership meeting in February.
  - B) Election of officers will take place at the regular membership meeting in March.
  - C) In the event a vacancy occurs during the normal term of office, the Board of Directors shall appoint a replacement to fill the vacant position.

## **ARTICLE VI – DUTIES OF OFFICERS**

1. The President shall preside at all regular and special meetings of the PARKLAND BOYS BASKETBALL BOOSTER CLUB, sign orders, and/or any other matter authorized by the Board of Directors, audit the monthly club financial / bank / profit-loss statements, shall prepare or have prepared a financial policy and budget, appoints all committees, calls special meetings as deemed necessary for the benefit of the organization, and performs other duties as may pertain to his/her office.
2. The Vice President shall assist in preserving order, guide and monitor the actions of all appointed committees, and assist Committee Chairmen in the preparation and presentation of Program information to the Board of Directors and in the absence of the President, preside at all meetings of the PARKLAND BOYS BASKETBALL BOOSTER CLUB.
3. The Secretary shall keep a correct, full and impartial account of proceedings at all meetings, keep the club bylaws current and updated, and shall conduct all correspondence of the PARKLAND BOYS BASKETBALL BOOSTER CLUB. He/she shall be responsible for all organization publicity and will delegate as required.
4. The Treasurer shall be responsible for all monies received by the organization, and deposit the same in such bank as the organization may direct in the name of the PARKLAND BOYS BASKETBALL BOOSTER CLUB, shall pay all bills sanctioned by the organization and its

members, and prepare and present a financial report clearly showing the club's profit/loss statement and latest bank statement at each Membership Meeting.

5. The Board of Directors shall attend to all matters referred to it by the membership. It shall suggest remedies for immediate and permanent benefit and shall make a report at each meeting. It shall keep minutes of all meetings: regular and special.
6. An impartial committee designated by the current Board of Directors along with the new incoming Treasurer shall accomplish an annual audit of the club's books.
7. All elected officers shall be limited to four (4) consecutive years in any one (1) office with an option to renew for one (1) more year.

#### **ARTICLE VII – VOTING**

1. Any action of the organization requiring a vote of the membership can be voted and passed by the majority of the Regular Members present at the meeting, with stipulation that a minimum of five (5) Board of Directors members and no less than eight (8) total Regular Members be present. All must be present to vote.
2. The President will have his/her one (1) membership vote. The President must make the decision in the event of a tie vote.
3. Voting for officers will be by secret ballot.

#### **ARTICLE VIII – MEETINGS**

Regular general meetings of the PARKLAND BOYS BASKETBALL BOOSTER CLUB will be held monthly during the boys basketball season, in the month of March for the election of officers, and at the discretion of the Board of Directors during the off season months. The President will set the order of business. The Treasurer will give a report on all financial matters of the Club including all incoming and outgoing funds. Committee chairs will provide a report including all old and new business as necessary.

#### **ARTICLE IX – ACTIVITIES WITH SCHOOL ADMINISTRATORS**

All official contacts with school administrators (Superintendents of Schools, Trustees, Principal, Teachers, Coaches, etc.) shall be made by the President or in absence of the President, the Vice President of the PARKLAND BOYS BASKETBALL BOOSTER CLUB. The personnel policies and practices of the Parkland High School Athletic Department shall not be the concern of this organization. The PARKLAND BOYS BASKETBALL BOOSTER CLUB Board of Directors will solely determine the disbursement of funds raised by the PARKLAND BOYS BASKETBALL BOOSTER CLUB.

#### **ARTICLE X – AMENDMENTS**

These Bylaws may be amended only in the following manner:

Any member may at any regular meeting or Board of Directors meeting, introduce an amendment which will be reviewed by the Board of Directors and brought forward for readings at two (2) successive membership meetings. A vote will be taken following the second reading. In order to pass it must be carried out by a two-thirds majority of the members present.

Except as noted in Article V, removal of an officer can only be made by the same procedures as an amended Bylaw.

The President and Secretary must sign the Official Copy of all amendments to these Bylaws. The Secretary shall keep in his/her possession the Official Copy of all amendments to the Official Copy of the Bylaws.

The Bylaws shall be revised to incorporate all adopted amendments and a new Official Copy shall be signed by the President and the Secretary.

The Secretary shall distribute copies of the updated Bylaws at the next Monthly meeting after adoption of the amendments.

#### **ARTICLE XI – POINTS OF ORDER**

All meetings shall be conducted in accordance with the Roberts Rules of Order which will be enforced by the Vice President.

#### **ARTICLE XII – DONATIONS**

The PARKLAND BOYS BASKETBALL BOOSTER CLUB may accept gifts, legacies, donations and/or contributions and in any amount and any form, upon such terms and conditions as may be decided by the Board of Directors.

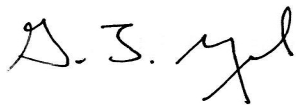
#### **ARTICLE XIII – DISPOSAL OF FUNDS UPON DISSOLUTION OF PARKLAND BOYS BASKETBALL BOOSTER CLUB**

In the event no regular meetings of the PARKLAND BOYS BASKETBALL BOOSTER CLUB are held over a period of twelve (12) months following the last regular meeting, or upon two-thirds vote of the membership to disband, any unexpected and/or unencumbered funds remaining in the treasury shall be transferred to the Parkland High School Alumni Association by authorized agents of the PARKLAND BOYS BASKETBALL BOOSTER CLUB, or upon written request by any three (3) members of the last Board of Directors.

Board Member Names 2003-2004

President: Randy Seltzer  
Vice President: Bill Fritz  
Treasurer: Ken Pavkovic  
Secretary: Linda Hartenstine  
Board Member

*OFFICIAL COPY OF BY-LAWS, effective January 21, 2004 as amended January 15, 2009*



*Greg Muhr, President*



*Jill Muhr, Secretary*